

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF 10/19/10 MEETING

Convened: 6:30 p.m.

Present: Kevin Johnston  
Andrew Artimovich  
Jane Byrne  
David Menter  
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 10/12/10 meeting. Bryan made a motion, seconded by Artimovich, to approve the minutes as written. Johnston, Artimovich, Menter and Bryan voted in favor; Byrne abstained.

The Boards signed the following documents:

- A letter to Howard Cadwell, Trustee of the Trust Funds, to reimburse the general fund from the capital reserve funds for Replacement of Fire/Rescue Vehicles and Highway Vehicles and Equipment.
- Change Orders #12 & #13 as approved at the 10/5/10 meeting.

The Board reviewed the notes:

- Byrne made a motion, seconded by Johnston, to schedule Derek Franek for the annual medical exam in place of Brett Wells. All voted in favor.
- A motion was made by Artimovich and seconded by Byrne to continue with Dragon Mosquito for our mosquito surveillance and control program. All voted in favor.
- Menter made a motion to table discussion regarding the payment of a fire station propane bill from impact fees. Bryan seconded the motion; all voted in favor.
- Bryan made a motion, seconded by Artimovich, to discontinue the Town's payment of deferred comp to all employees effective 1/1/2011. All voted in favor.
- The Selectmen would like to schedule a joint meeting with the Budget Committee to discuss COLAs.
- A motion was made by Bryan, with a second by Artimovich, to continue the supervisory evaluation preparation procedure that has been used in the past couple years. All voted in favor.
- Steve Cummings, Town Engineer, has not been contacted by the landscaper or the owner of the Peabody Drive driveway. The Board would like Steve to contact them.
- The Board reviewed a letter from Jim Michaud regarding RSA 75:11. Byrne made a motion not to allow the exemption for residences in a commercial zone. Artimovich read the RSA and explained that it appears that we have to allow residents to apply. Byrne withdrew her motion.

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- The Selectmen discussed the penalty that could be assessed per the contract for the late completion of the town-wide revaluation. Artimovich made a motion to waive the penalty. Johnston seconded the motion; all voted in favor.
- The Board would like to get estimates for a security system at the Grange so it can be budgeted for next year.
- The Selectmen would like Bob Webb called to find out the tonnage of the metals that were recently removed from the Highway Shed. The members discussed what to do about metals in the future. Artimovich made a motion to have a dumpster delivered for 1 week each quarter and only allow residents to drop metals off during those times. Bryan seconded the motion; all voted in favor.
- The Board is in receipt of a verbal resignation from JoAnn Allison as a Supervisor of the Checklist. The Selectmen asked Stevens to find out who is responsible for appointing a replacement.
- The Board would like to ask Charlie Gargaly, Brentwood School Board Chairman, to attend a Selectmen's meeting to discuss Town and School District meeting dates for 2011.
- The Selectmen are in receipt of an estimate for security cameras for the Town Office. They would like to reduce the number of cameras being proposed and get a new estimate.

Gil Tuck, Building Inspector, was in with the following permits which the Selectmen signed:

- Ronald & Linda Vadas of 51 Rowell Rd East to install a generator.
- Tim Roos of 24 Fellows Rd to finish a portion of the basement.
- Kimberly Bleakly to install an in-ground pool at 28 Ladd Rd. Tuck will check set backs.

Jim Michaud, the Town's contracted assessor, distributed a letter to the Board regarding the revaluation. He informed the Board that notices of reassessments have been mailed to residents and informal hearings are scheduled for Wednesday through Saturday. He said that residential properties saw a decrease of 9-10% while commercial is up. He commented that it was the most difficult market he has ever appraised in. Michaud hopes to have final values to the Board by November 1, 2010. Michaud suggested that looking 5 years down the road the Town might consider doing a statistical update only.

Rob Wofchuck was in to present the budget for the Conservation Commission budget. The following changes to the budget are being proposed:

**Audit Expense** – increased from \$1,496 to \$2,500. He explained that in 2009 we had encumbered \$1,004 to be used along with the \$1,496 that was budgeted for a total of \$2,500. Thus, the actual expense for 2011 is not an increase but they will not have the encumbered funds to use to offset the expense. The Board suggested that since the current year appears that it will come in under budget by \$2,000+, encumber \$2,000 towards the next year's audit expense.

**Advertising/Notices** – Reduced from \$750 to \$300 due to less activity.

**Annual Appropriation** – is an increase from \$938 to \$8,950. This figure is based upon the actual expenditures from the previous year and is used to reimburse the Conservation

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Fund to \$75,000 as agreed. The Conservation Commission expects to spend the \$8,950 by year's end.

Fire Chief Kevin Lemoine was in to discuss the following with the Selectmen:

- A history of the chief's pay.
- The 2011 proposed budget for the fire department.
- The Garden Club will be planting at the new fire station on 10/20.
- Engine 1 is in Massachusetts for about 1 week for repairs.

Bryan made a motion, seconded by Menter, to go into nonpublic session per RSA 91-A:3, II(a). Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

A motion was made by Bryan and seconded by Artimovich to come out of nonpublic session and seal the minutes. Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

At 9:15 p.m. Bryan made a motion to adjourn. Artimovich seconded the motion; all voted in favor.

Respectfully submitted,

Julie Stevens